

## AGENDA ITEM NO. 5(11)

### FORWARD WORK PROGRAMME FOR AUDIT COMMITTEE

Deadline (12 Noon) Reports To Committee Services	Meeting Date	TOPIC	RESPONSIBILITY
21/10/13	6/11/13	Progress on the Improving Governance Programme. Proposals to introduce a Policy and Procedure to deal with unacceptable persistent or unreasonable actions by complainants. Customer Services Review. Asset Management Review. Social Services and Medium Term Financial Plan Review. Improvement Assessment Letter 1. Review of Asset Management (Land & Property) Strategy. Whistle Blowing Policy. Gifts and Hospitality. Corporate Risk Register. Forward Work programme.	Nicole Scammell  Gail Williams/Lisa Lane  WAO WAO WAO  WAO Non Jenkins  Dan Perkins Gareth Hardacre Colin Jones Nicole Scammell
25/11/13	11/12/13	Regulation of Investigatory Powers Act 2000. Review of RIPA Policy Progress on the Improving Governance Programme Improvement Assessment Letter 2 Forward Work Programme Register - Gifts and Hospitality Internal Audit – Update of Audit Plan 13/14 Audit Commission National Fraud Initiative Update	Gail Williams Gail Williams Nicole Scammell  WAO Non Jenkins Nicole Scammell Gareth Hardacre Richard Harris Richard Harris
17/2/14	5/3/14	Regulation of Investigatory Powers Act 2000. Complaints Report (6 month basis) Progress on the Improving Governance Programme Corporate Risk Monitoring Register - Gifts and Hospitality Forward Work Programme Internal Audit Annual Plan Annual Improvement Report	Gail Williams Gail Williams Nicole Scammell  Colin Jones Gareth Hardacre Nicole Scammell Richard Harris WAO Non Jenkins

26/5/14	11/6/14	Regulation of Investigatory Powers Act 2000. Register - Gifts and Hospitality Forward Work Programme Draft Annual Governance Statement	Gail Williams Gareth Hardacre Nicole Scammell Nicole Scammell
25/8/14	10/9/14 to be confirmed	Regulation of Investigatory Powers Act 2000. Complaints Report (6 month basis) Register - Gifts and Hospitality Forward Work Programme	Gail Williams Gail Williams Gareth Hardacre Nicole Scammell
17/11/14	3/12/14 to be confirmed	Regulation of Investigatory Powers Act 2000. Complaints report (6 month basis) Register - Gifts and Hospitality Forward Work Programme	Gail Williams Gail Williams Gareth Hardacre Nicole Scammell

### **DATE TO BE DETERMINED**

WAO - Partnership and Collaboration Governance Review

WAO - Service Based Impact Assessment

2013 - 14 Local Work (details in the 2013-14 Performance Audit Work and Fees Letter) - towards end of the year

Scrutiny Self Evaluation and Action Plan - following WAO National Scrutiny Study

WAO - Data Quality Review.

Improvement Objectives Update